

Office Memorandum • UNITED STATES GOVERNMENT

CONFIDENTIAL FEB 6 1951

TO : Deputy Director for Administration
THRU : Deputy Director for Plans
FROM : Deputy Assistant Director for Operations

SUBJECT: Revision of FBID T/O

1. Approval is requested for revision of the FBID T/O as indicated in attached charts and tables A through D. It is noted that the requested organizational design merely reflects present actual procedure in the Division's two Branches as it has evolved with the addition of certain functions and the redistribution of others.

2. The addition of new operations such as the publication of weekly Information Abstracts, studies on radio propaganda, analysis of content for indications, and quantitative treatment of such indications in special studies, and the expansion of wire services have increased the total FBID workload and the responsibilities of certain positions. The workload increase can be absorbed within the present extended work-week with no net increase in T/O strength. The increased responsibilities have been taken into consideration in determining the classification of grades herein recommended.

3. In summary, the attached charts and tables propose:

a. In the Editorial Branch, the consolidation of the Eastern Europe Daily Report with the USSR Section; the establishment of a separate unit for each of the Information Abstracts; a more exact breakdown of the Far East in area units; and some redistribution of positions among the sections.

b. In the Special Reports Branch, the addition of a Quantitative Analysis Section.

c. Reclassification affecting ☐ positions throughout FBID.

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L. K. WHITE

Attachments 8
Tables A thru D
Charts A thru D

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